



Waltham Forest Section 11/Section 175 Safeguarding Audit Audit Summary

Allocation Name: Waltham Forest Section 11/Section 175 Safeguarding Audit : Hillyfield Primary Academy

Groups: Hillyfield Primary Academy

Exported on 30-Apr-2018 16:18

Progress: 100 %

Score: 98 %

Status: In Progress

Grade: Grade 1

Start Date: 26-Apr-2017

Deadline Date: 11-May-2017

All Dates and Times (UTC+00:00) Dublin, Edinburgh, Lisbon, London

	Title	Progress	Status	Score	Grade
1	Safeguarding Policies and Procedures	94 %	In Progress	100 %	Grade 1
1.1	1.1 The school has a written child protection policy		Complete	100 %	Grade 1
1.2	1.2 The school has an identified procedure for recording and reporting physical abuse, emotional abuse, sexual abuse and neglect; as well as a range of safeguarding concerns		Complete	100 %	Grade 1
1.3	1.3 Records and reports of physical abuse, emotional abuse, sexual abuse and neglect; as well as a range of safeguarding concerns are up to date and are kept securely and separately from other pupil information		Complete	100 %	Grade 1
1.4	1.4 The school has a behaviour policy which includes how it will identify, manage and address bullying as well as measures in place to prevent and respond to all forms of bullying, sexual harassment and procedures for peer on peer abuse		Complete	100 %	Grade 1
1.5	1.5 All staff have read and understood Keeping Children Safe in Education: Statutory Guidance for Schools and Colleges 2016		Complete	100 %	Grade 1
1.6	1.6 There is a process in place for any staff member to make a referral to children's social care. If this is done without discussion with the designated safeguarding lead then they should be informed as soon as possible.		Complete	100 %	Grade 1
1.7	1.7 There is a clearly communicated process in place to allow any teacher to complete statutory reporting of Female Genital Mutilation (FGM)		Complete	100 %	Grade 1
1.8	1.8 The school has appointed a designated teacher to promote the educational achievement of children who are looked after and to ensure this person has appropriate training		In Progress	100 %	Grade 1
2	2 Children Missing from Education	100 %	Complete	100 %	Grade 1
2.1	2.1 Appropriate safeguarding policies, procedures and responses are in place for children who go missing from education, particularly on repeat occasions		Complete	100 %	Grade 1
2.2	2.2 The school has an admission register and an attendance register.		Complete	100 %	Grade 1
2.3	2.3 Attendance policies and practice promote and record a rigorous questioning of the reasons for absence		Complete	100 %	Grade 1
3	3 Designated Safeguarding Leads	100 %	Complete	100 %	Grade 1
3.1	3.1 A member of the school leadership team is appointed to the role of designated safeguarding lead		Complete	100 %	Grade 1
3.2	3.2 The designated safeguarding lead receives refresher training appropriate to their role every two years and continuously updates their safeguarding knowledge by attending training, briefings and other professional development forums		Complete	100 %	Grade 1
3.3	3.3 The designated safeguarding lead understands the Early Help process and their roles and responsibility for coordinating and supporting the provision of early help and intervention		Complete	100 %	Grade 1
3.4	3.4 The designated safeguarding lead shares safeguarding information when a child transfers between schools		Complete	100 %	Grade 1

	Title	Progress	Status	Score	Grade
3.5	3.5 The designated safeguarding lead manages a procedure for recording general safeguarding concerns about children.		Complete	100 %	Grade 1
3.6	3.6 The designated safeguarding lead is aware of the WFSCB Escalation process and can use this process to effectively resolve professional disputes about the safeguarding process		Complete	100 %	Grade 1
4	4 Safeguarding Responsibilities of Governors	100 %	Complete	100 %	Grade 1
4.1	4.1 All governors have an enhanced DBS check		Complete	100 %	Grade 1
4.2	4.2 The governing body receives, as a minimum, an annual safeguarding report which includes the school's self assessment of their ability to keep children safe.		Complete	100 %	Grade 1
4.3	4.3 A governor, with nominated responsibility for safeguarding, meets regularly with the designated safeguarding lead to challenge and support the safeguarding arrangements of cases and to check the single central record		Complete	100 %	Grade 1
5	5 Safer Recruitment	100 %	Complete	100 %	Grade 1
5.1	5.1 The school has written recruitment and selection policies and procedures in place for safer recruitment in line with Section 3 of Keeping Children Safe in Education 2016		Complete	100 %	Grade 1
5.2	5.2 The school keeps a single central record of all staff checks that is in line with the requirements laid out in Keeping Children Safe in Education 2016 and is verified as accurate and up to date by someone not employed by the school		Complete	100 %	Grade 1
5.3	5.3 At least one person on any appointment panel has undertaken safer recruitment training		Complete	100 %	Grade 1
6	6 Allegations of Abuse	100 %	Complete	100 %	Grade 1
6.1	6.1 The school has a staff behaviour policy (sometimes called the code of conduct).		Complete	100 %	Grade 1
6.2	6.2 There are procedures in place to handle allegations against teachers, headteachers, principals, volunteers and other staff.		Complete	100 %	Grade 1
6.3	6.3 There are policies and procedures in place to respond to the risk of peer on peer abuse and to set out how allegations of peer on peer abuse will be investigated and dealt with		Complete	100 %	Grade 1
6.4	6.4 Appropriate whistleblowing policies and procedures are in place which allow all staff to raise concerns about poor or unsafe practice and potential failures in the school's safeguarding regime		Complete	100 %	Grade 1
6.5	6.5 All policies and procedures that deal with allegations of abuse are widely available to all staff and parents.		Complete	100 %	Grade 1
7	7 Training and Awareness	100 %	Complete	100 %	Grade 1
7.1	7.1 All staff have received regular and suitable safeguarding training		Complete	100 %	Grade 1
7.2	7.2 All staff have received PREVENT training		Complete	100 %	Grade 1
8	Online safety	100 %	Complete	75 %	Grade 2
8.1	8.1 The school has a named member of staff who is responsible for online safety		Complete	75 %	Grade 2

	Title	Progress	Status	Score	Grade
8.2	8.2 The school has an online safety policy in place that is widely communicated to all staff, parents and children		Complete	50 %	Grade 3
8.3	8.3 The school has appropriate filters and monitoring systems in place in relation to the use of technology		Complete	100 %	Grade 1
9	9 Voice of the Child	100 %	Complete	100 %	Grade 1
9.1	9.1 Safeguarding policies include how children are taught to keep themselves safe in a child friendly and age appropriate way		Complete	100 %	Grade 1
9.2	9.2 Children are taught about safeguarding, including on-line safety, through teaching and learning opportunities, as part of providing a broad and balanced curriculum.		Complete	100 %	Grade 1
9.3	9.3 Strategies are in place to help children, including those with special educational needs and/or cognitive and communication difficulties (e.g. non-verbal) to share their views and receive an appropriate response.		Complete	100 %	Grade 1
10	10 Early Help	100 %	Complete	100 %	Grade 1
10.1	10.1 The school has a policy and procedures in place to manage and deliver early help.		Complete	100 %	Grade 1
10.2	10.2 All staff should be aware of the early help process, and understand their role in it.		Complete	100 %	Grade 1
11	Supplementary Information	100 %	Complete	0 %	Not Scored
11.1	Please state the name and contact details of your designated safeguarding leads		Complete	0 %	Not Scored
12	Please tell us what measures you have in place to evidence that the voice of children and young people influences your policies and procedures, with specific regard to safeguarding.		Complete	0 %	Not Scored
13	Please can you tell us when and by whom was your whole school safeguarding training provided.		Complete	0 %	Not Scored
14	What trainings and/or briefings would you feel would benefit you and your staff over the next 12 months		Complete	0 %	Not Scored
15	Have all staff received CSE training and/or briefing sessions and are aware of local reporting mechanisms		Complete	0 %	Not Scored